

# **Bylaws of THE PURCHASE AREA AMATEUR RADIO SOCIETY, INC.**

## **Section 1. Membership**

All persons interested in Amateur Radio (an individual interested in the radio technique solely with a personal aim and without pecuniary interest) shall be eligible for membership. Membership shall be by application and election upon such terms as outlined in these Bylaws. Applications for membership shall be submitted at a regular meeting in writing and each application must express the willingness of the applicant to abide by these Bylaws and such rules as shall from time to time be promulgated by the organization. A member shall be classed as a licensed Amateur Radio Operator (Full member or Youth member) or an unlicensed person (Associate member) interested in supporting Amateur Radio. A member shall have either active or inactive status. A member will become inactive for failure to pay dues as outlined in Section 3 of these Bylaws. An inactive member can be reinstated as an active member by payment of dues during the calendar year in which that member became inactive. However, after that calendar year, a new application for membership shall be required. Applications for membership shall be approved by a majority vote of all active members present at any regular meeting. Any member may be removed from membership for violation of the organization's bylaws, and/or violation of the regulations of The Federal Communications Commission (FCC), by a two-thirds vote of the active membership present at any regular or special called meeting.

## **Section 2. Meetings**

Regular meetings shall be held on the third Monday of each calendar quarter at 5:00 PM at a designated location and/or by electronic means. Special meetings may be called by the President or a majority of the Executive Council, as the need arises. Notices shall be sent to all members informing them of any special meeting and the business to be transacted. Such notices shall be sent electronically at least twenty-four hours prior to the time therein set for the meeting. At meetings, one-third of the active membership shall constitute a quorum for the transaction of business.

## **Section 3. Membership Dues**

The Purchase Area Amateur Radio Society by two-thirds vote of those present at any regular meeting, may levy upon the general active membership such dues or

assessments as shall be deemed necessary for the business of the organization within the objectives set forth in the Articles of the Corporation.

Regular dues of \$5.00 per calendar year, are hereby assessed for all Full members, and no dues are assessed for Associate or Youth membership. Membership dues are assessed and payable beginning January 1<sup>st</sup> of each year and are not considered delinquent until the opening of business at the April meeting.

Full Member: Licensed and 18 years or older

Associate Member: Unlicensed and/or under 18 years of age.

Youth Member: Licensed and under 18 years of age.

#### **Section 4. Voting Membership**

Privilege of the Floor (ability to vote and/or make motions) is extended **only** to active full members.

#### **Section 5. Officers**

The officers shall be President, Vice-President, Secretary, and Treasurer and shall be elected for a term of one (1) year by a majority ballot of all active members present at the regular quarterly meeting in April of each year. Candidates for office must be active full members as outlined in Section 1 of these Bylaws. Vacancies occurring between elections must be filled by a special ballot, at the first regular meeting at which the withdrawal or resignation is announced. Officers may be removed, at a regular or special meeting, on motion by a two-thirds vote of the active full membership.

The President shall preside at all meetings and conduct the same according to the rules adopted, enforce due observance of these Bylaws, decide all questions of order, sign all official documents that are adopted, and perform all customary duties pertaining to the office of President.

The Vice-President shall assume all the duties of the President in absence of the President.

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, conduct correspondence, read correspondence received at each meeting, and email written notices to each member of any special meetings (unless done so by another officer). It shall be the duty of the Secretary to keep the Articles of Incorporation and Bylaws of The Purchase Area Amateur Radio Society, Inc. and have the same present at every regular and special meeting. The Secretary shall cause all amendments, changes, and additions to be noted thereon and shall permit the same to be consulted by the members upon request. At the expiration of the outgoing Secretary's term of office, the outgoing secretary shall turn over everything

(i.e., minutes, correspondence, applications, etc.) in his or her possession to his or her successor.

The Treasurer shall receive and receipt for all monies received and expended, pay recurring bills, once authorized, as received without the need for additional approval, maintain a petty cash fund not to exceed \$ 25.00 and to replenish this fund as required to maintain it at \$ 25.00. Expenditures from this fund will require the same receipts as the regular account. Before the end of each yearly term of office, the Treasurer shall submit an itemized statement of disbursements and receipts. The Treasurer is also responsible for filing the 990/990N and/or any necessary tax forms. At the expiration of the Treasurer's term of office, the outgoing treasurer shall turn over everything (all banking information, treasurer's reports, etc.) in his or her possession belonging to the organization to his or her successor.

### **Section 6. Directors at Large**

The organization shall have three Directors at Large which are elected for a term of three (3) years (initially staggered as 1-, 2- & 3-year terms), by a majority ballot of all active full members present at the regular quarterly meeting in April. Candidates for Director at Large must be active full members of the organization as outlined in Section 1 of these Bylaws. Vacancies occurring between elections must be filled by a special ballot, to complete the term, at the first regular meeting at which the withdrawal or resignation is announced. Directors at Large may be removed, at a regular or special meeting, on motion by a two-thirds vote of the active full membership.

### **Section 7. Executive Committee**

The Officers and Directors at Large herein defined, constitute an Executive Council. The Executive Council will meet as needed to organize and plan the meeting agendas and suggested organization activities. The Executive Council may authorize the Treasurer to disburse for purchases up to \$ 500.00 between consecutive meetings of the Organization. Such purchases will be reported to the general membership at the next meeting. All actions of the Executive Council are subject to review and approval of the membership.

### **Section 8. Special Committees for Special Work.**

Ad hoc committees may be utilized from time to time as special events or needs arise. Members of these committees shall consist of active members appointed by the President for the purpose of carrying out the work of the committee. The President shall also appoint a member of the committee to serve as Chair.

## **Section 9. Committees-In-General**

As the need arises, a committee may solicit the assistance of competent personnel either from organization members or the public in general with unanimous approval of said committee.

## **Section 10. Organization-Supported Systems Usage**

There is no additional charge to members for the use of Radio Systems owned by The Purchase Area Amateur Radio Society. Non-members who use the systems regularly will be asked to pay \$20.00 per calendar year. However, if a non-member user belongs to another group which extends reciprocal usage to members of The Purchase Area Amateur Radio Society no contribution is expected. Donations for special projects will be accepted from system(s) users if the need arises.

## **Section 11. Use of Radio Station Facilities**

All licensed members may use station equipment per the Radio Station Guidelines FCC Rules and Regulations to the extent of their license class. The station log must be properly filled out and signed for each use.

## **Section 12. Governing Rules**

Robert's Rules of Order shall govern all organization proceedings for any matter not specified in these Bylaws.

## **Section 13. Amendment of Bylaws**

These Bylaws may be amended by a two-thirds vote of the active full members present at any regular meeting, or a special meeting where such a revision is part of the announced business. Proposals must be submitted in writing and are not effective until after the close of the meeting.